
From: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent: Monday, March 11, 2019 12:41 PM
To: Brian Scott; Adams, Derek (PUC); 'Joe_Kirchofer@avalonbay.com'; Hong, Seung Yen (CPC); Peter Waller; Karen Murray; Kearstin Dischinger; Patt, Mike (FIR); Banks, Ernie (DPW); Nora Collins; Kwong, John (DPW); Paine, Carli; Shahamiri, James; Henderson, Tony; Jefferis, Richard Scott; Hunter, Mari E; Sallaberry, Mike; Fisher, Lisa (CPC); Moy, Barbara (DPW); Petrick, Molly (PUC); Rivera, Javier (DPW); Andrawes, Kamal (FIR); VMWP Out of office
Subject: Balboa Infrastructure - ACTION ITEMS

Hello all,

Thanks for your attendance at Wednesday's Balboa Infrastructure Meeting. Below are our action items – I took the liberty of assigning key staff to items so that we all know who is working on each. Please reply to me with any comments or questions.

NOTE: I need to shift the time of our future meetings to 11-12:30 rather than 10:30-noon. I am sorry that encroaches into lunch but time conflicts have arisen. Our next meeting is on Wednesday, April 3rd. Please let me know if this absolutely does not work for anyone. Molly – is the regular room available at that new time?

Action Items from Balboa Infrastructure Meeting on 3/6/19:

1. Master Infrastructure Draft: First full, formal, submission of MIP expected early next week 3/18. Leigh will distribute it to key staff at each department with request that they forward it to all pertinent reviewing staff.
 - a. Submission will include a comment matrix form with any known comments already included for reference and a cover memo regarding the Lee Ave discussion. Submission will also include a requested date for all City comments to be returned (reach out to me if anyone has suggestions for this date).
 - b. The MIP will include streetscape info that is currently in the DSG to allow MIP staff to review the plans in full in one place.
 - c. **Key staff:** Leigh to work with project team.
2. Lee Avenue: A separate meeting(s) is required to finalize the preferred option for Lee Ave. SFFD is willing to consider Planning/MTA's preferred Option 1 but will need more details about curb dimensions/type, etc.
 - a. **Key staff:** Mike S. @ SFMTA to work with project team to assemble a full package for SFFD. Please include Leigh, Planning, Kevin Jensen, and project team when submitting to Mike P. and Kamal A. at SFFD. Leigh to then follow up and schedule a meeting once all parties have reviewed doc. We have 3.5 weeks to accomplish all this before our next monthly meeting, so let's use that as a goal.
3. SFPUC Library Parcel:
 - a. Per SFPUC, not subgrade utilities may be added to this parcel. BKF to redesign AWSS to loop around project site and exit via Lee. SFPUC willing to consider a project connection to the existing sewer line in this parcel subject to further study. SFPUC is also willing to consider the parcel as an overland release point subject to further study.
 - i. **Key Staff:** Craig Freeman @ SFPUC; BKF to include flow data and area counts in MIP submission.
 - b. Pedestrian access to this parcel is currently controlled by Library subject to an MOU with SFPUC. Any changes to current operations need to be negotiated between Library, Supe Yee, SFPUC and OEWD with project team.
 - i. **Key Staff:** Leigh @ OEWD and Rosanna @ SFPUC to organize these discussions.
4. General MIP Feedback:
 - a. Assume that the project will utilize PUC power and begin to locate a place for the switchgear. Note that it can be within a building if designed properly. **Key staff:** BKF (work with Molly & Derek if needed)

- b. **Molly** – please send me and Rosanna any info you received from CCSF regarding questions about their storm drain under Lee. We're working through legal encroachment issues related to that and other pipes.

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